CITEC Data Management Plan

Your name: _____

Name of the project: _____

Project start: _____ Project end (approx.): _____

Project coordinator: _____

Project members: _____

_____

1. Does your group have a data manager?

❏ yes   ❏ no   ❏ don't know

2. Will you re-use existing data?

❏ no   ❏ maybe

❏ yes - please describe: _____

_____

3. What data will you create?

❏ simulation data   ❏ motion tracking data   ❏ movies   ❏ software code

❏ other: _____

_____

_____

4. Which formats will be used for the data?

❏ CSV   ❏ XML   ❏ SQL database   ❏ MATLAB

❏ other: _____

_____

_____

5. What amount of data is expected?

❏ < 1 GB   ❏ 1 to 100 GB   ❏ > 100 GB   ❏ > 1TB   ❏ > 10TB

6. How will the data/code be stored during the project?

❏ local hard disc   ❏ mobile hard disk   ❏ shared disc space   ❏ CD-ROM/Blu-ray

❏ GIT/SVN repository

❏ other: _____

_____

7. Will data be shared during the project?

❏ with group members   ❏ with other groups at Bielefeld   ❏ with outside researchers

❏ other: _____

8.   How will the data be archived after the end of the project?

❏ shared disk space of group   ❏ external hard disk(s)   ❏ don't know

❏ other: _____

_____

9.   How will your work be documented?

❏ lab journal   ❏ Wiki   ❏ text files

❏ other: _____

_____

10. Does the project create non digital material that needs to be archived?

❏ handwritten documents   ❏ robot hardware

❏ other: _____

_____

11. Does the project involve co-operations outside of Bielefeld University?

❏ academic   ❏ industry

_____

12. Are there requirements by others concerning data publication?

❏ no   ❏ required by funding agency   ❏ prohibited by private company

❏ other: _____

13. Are there barriers that prevent data publication?

❏ no

❏ privacy protection   ❏ copyright law

❏ other: _____

14. Will the data be published?

❏ yes   ❏ partially   ❏ no   ❏ not yet decided

15. Comments

_____
_____
_____
_____
_____
_____

If you have any questions, please contact:
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